

**Proforma-12**

**Classroom Observation Checklist**

Name Faculty\_\_\_\_\_ Subject\_\_\_\_\_

Department\_\_\_\_\_ Semester\_\_\_\_\_ Date\_\_\_\_\_

S/No	Questions	YES	NO
1	Does the faculty provide a detailed course outline on the first week of the semester?		
2	Does the course outline contain all the details including course description, detail of weekly reading, description of assignments, objectives, learning outcomes, etc?		
3	Does the teacher reach the classroom on time?		
4	Does the teacher leave class on time?		
5	Does the Teacher give chance to all students to participate equally?		
6	Does the classrooms are well equipped and clean?		
7	Do the physical attributes of the classroom are appropriate to conduct class?		

Additional comments if any:\_\_\_\_\_

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